

**Instructions for FCC Form 330A
Certification of Completion of Construction
for an Instructional Television Fixed Service Station
(FCC Form 330A attached)**

GENERAL INSTRUCTIONS

Introduction

This FCC Form is to be used to certify that construction of an Instructional Television Fixed Service (ITFS) Station or ITFS signal booster station has been completed and that the station is now operational and in accordance with an authorized construction permit.

For Assistance

For assistance with FCC Form 330A, contact the Distribution Services Branch of the Mass Media Bureau at the FCC, Washington, DC 20554, Telephone Number (202) 418-1610.

Applicable Rules and Regulations

Before this form is prepared, the licensee should review the relevant portions of Parts 0, 1, 17 and 74 of the FCC rules in Title 47 of the Code of Federal Regulations (C.F.R.). Copies of Title 47 may be purchased from the Superintendent of Documents, Government Printing Office, Washington, DC 20402. You may telephone the GPO order desk at (202) 512-1800 for current prices. Licensees should make every effort to file complete and accurate forms in compliance with the rules. Replies to questions on this form and the licensee's statements constitute representations on which the FCC will rely in considering the certification of completion of construction. Thus, time and care should be devoted to all replies, which should reflect accurately the licensee's responsible consideration of the questions asked.

English to Metric Conversions

The following English to Metric equivalents should be used to convert heights and distances, where necessary:

1 foot = 0.3048 meters

1 mile = 1.6093 kilometers

Electronic Filing

The Commission has authorized voluntary electronic filing for ITFS applications. The specific details concerning the method for electronically filing ITFS applications, including an electronic counterpart to this paper form, will be provided through subsequent Commission public notices.

Paper Copies

All entries on this form shall be typed or legibly printed in ink. A separate FCC Form 330A must be submitted for each ITFS station and for each permit being covered. ITFS stations must be constructed as authorized. An FCC Form 330 must be filed for proposed modifications. Submit an

original and one copy of the completed FCC Form 330A.

Incorporation by Reference

You may not incorporate by reference data, documents, exhibits, or other showings already on file with the FCC. All applicable items on this form must be answered without reference to a previous filing.

Current Information

Information filed with the FCC must be kept current. The licensee shall notify the FCC regarding any material change in the facts as they appear on the FCC Form 330A. See 47 C.F.R. Section 1.65.

INSTRUCTIONS FOR SPECIFIC ITEMS ON FORM

Question 1. Section I General Information. Licensees must provide a current and valid mailing address, and this address must not be the address of an equipment supplier, attorney, consultant or other third party. See 47 C.F.R. Section 1.5. The legal name of the licensee should be the same as reported on the FCC Form 330 permit for which this form is intended to cover.

LICENSE AND STATION LOCATION INFORMATION

Question 2. A separate FCC Form 330A must be submitted for each ITFS permit being covered. For this question, provide the channel(s) or channel group which the FCC Form 330A is intended to cover.

Question 3. Provide (a) the file number of the permit application this FCC Form 330A is intended to cover, and (b) the date the permit was granted by the Commission.

Question 4. Indicate (a) the date construction was completed and (b) the date service to the public is to commence.

Question 5-7. List the city, state and county of the location of the transmitter site as found in the Form 330 of the permit being covered.

Question 8. Specify the geographic coordinates of the location of the transmitting antenna site (NAD27 datum) as authorized in the permit being covered.

Question 9. Applicants may not operate with facilities at variance with those authorized in their construction permit. Any changes requiring a Form 330 to modify the facility must be filed immediately.

Question 10. Contact Representative. This item identifies the contact representative (usually the headquarters office of a large

licensee, the law firm or other representative of the licensee, or the person or company that prepared or submitted the filing on behalf of the licensee). In the event there is a question concerning the filing, the FCC will attempt to communicate with the contact representative first.

CERTIFICATIONS

Question 11. The engineering certification must be signed by the person responsible for preparation of the engineering information.

Question 12. Certification on behalf of the licensee must be made personally by the individual licensee, a partner (if the licensee is a partnership), a corporate officer or duly authorized employee (if the licensee is a corporation and that employee has been specifically authorized to act for and on behalf of the licensee), or officer/member (if the licensee is an unincorporated association).

FCC NOTICE TO INDIVIDUALS REQUIRED BY THE PRIVACY ACT AND PAPERWORK REDUCTION ACT

The solicitation of personal information requested in this form is authorized by the Communications Act of 1934, as amended. The Commission will use the information provided in the application to determine if the benefit requested is consistent with the public interest. In reaching that determination, or for law enforcement purposes, it may become necessary to refer personal information contained in this form to another government agency. In addition, all information provided in this form will be available for public inspection. If information requested on this FCC Form 330A is not provided, the form may be returned without action having been taken upon it or its processing may be delayed while a request is made to provide the missing information. Accordingly, every effort should be made to provide all necessary information.

Public reporting burden for this collection of information is estimated to average 30 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to the Federal Communications Commission, Records Management Branch, Paperwork Reduction Project (3060-0664), Washington, DC 20554. DO NOT send completed forms to this address. Individuals are not required to respond to a collection of information unless it displays a currently valid OMB control number.

THE FOREGOING NOTICE IS REQUIRED BY THE PRIVACY ACT OF 1974, P.L. 93-579, DECEMBER 31, 1974, 5 U.S.C. Section 552a(e)(3), PAPERWORK REDUCTION ACT OF 1995, P.L. 104-13, OCTOBER 1, 1995, 44 U.S.C. Section 3507.

FOR
FCC
USE
ONLY

FCC 330A

**CERTIFICATION OF COMPLETION OF
CONSTRUCTION FOR AN
INSTRUCTIONAL TELEVISION FIXED
SERVICE**

FOR COMMISSION USE ONLY

FILE NO.

GENERAL INFORMATION

1. LEGAL NAME OF LICENSEE

MAILING STREET ADDRESS OR P.O. BOX

INTERNET ADDRESS

ATTENTION:

CITY

STATE OR COUNTRY (if foreign address)

ZIP CODE

TELEPHONE NUMBER (include area code)

CALL SIGN

FACILITY ID NUMBER

LICENSE AND STATION LOCATION INFORMATION

2. Channel(s): _____ or Channel Group: _____

3. a. Construction Permit File No.

b. Date of Grant

4. a. Date Construction Completed

b. Date Service to Commence

5. City

6. State

7. County

8. Transmitting antenna site coordinates (check South Latitude or East Longitude boxes if applicable)

a. North Latitude
(DD-MM-SS)

or

☐

South Latitude

b. West Longitude
(DD-MM-SS)

or

☐

East Longitude

° ' "

° ' "

9. a. List all construction that is at variance with your authorized construction permit.

9. b. Are all installed transmitters type-accepted by the FCC for this service?

☐

Yes

☐

No

If No, attach as an Exhibit an explanation.

Exhibit No.

CONTACT REPRESENTATIVE

10. Name of Contact Representative (If other than applicant)		Telephone Number (include area code)
Firm or Company Name		
Mailing Street Address or P.O. Box		
City	State	ZIP Code

CERTIFICATIONS**11. Certification of Person Responsible for Preparing Engineering Information Submitted in this Form.**

I certify that I am responsible for the preparation of the engineering information contained in this form, that I am familiar with 47 C.F.R. Part 74 and have either prepared or reviewed the engineering information submitted in this form, and that it is complete and accurate to the best of my knowledge.

Date	Type or Print Name of Person Certifying	Signature	
Firm or Company Name			
Mailing Street Address or P.O. Box			
City	State	ZIP Code	Telephone Number (include area code)

12. Certifications of Licensee

I am familiar with 47 C.F.R. Part 74 and have either prepared or reviewed the information submitted in this FCC Form 330A. The licensee waives any claim to the use of any particular frequency of the electromagnetic spectrum as against the regulatory power of the United States because of previous use of the same, whether by license or otherwise. All statements made in the attached exhibits are a material part hereof and are incorporated herein as if set out in full in this form. The undersigned, individually and for the licensee, hereby certifies that construction of the facilities as authorized has been completed, the station is now operational and ready to provide service to the public, and will remain operational during the license period, unless the license is submitted for cancellation, and that the statements made in this form are true, complete and correct to the best of the signer's knowledge and belief, and are made in good faith.

By checking Yes, the applicant certifies that, in the case of an individual applicant, he or she is not subject to a denial of federal benefits (including FCC benefits) pursuant to Section 5301 of the Anti-Drug Abuse Act of 1988, 21 U.S.C. Section 862, or, in the case of a non-individual applicant (e.g., corporation, partnership or other unincorporated association), no party to the application is subject to a denial of federal benefits that includes FCC benefits pursuant to that section. For the definition of a "party" for these purposes, see 47 C.F.R. Section 1.2002(b). Failure to check "Yes" may cause dismissal of your FCC Form 330-A or automatic forfeiture of your station authorization.

☐ Yes ☐ No

Date	Licensee (Must correspond with that shown on Page 1)
Signature	Type or Print Name of Person Signing
	Title (Position Held by Person Signing)

WILLFUL FALSE STATEMENTS ON THIS FORM ARE PUNISHABLE BY FINE AND/OR IMPRISONMENT (U.S. CODE, TITLE 18, SECTION 1001), AND/OR REVOCATION OF ANY STATION LICENSE OR CONSTRUCTION AUTHORIZATION (U.S. CODE, TITLE 47, SECTION 312(a)(1)), AND/OR FORFEITURE (U.S. CODE, TITLE 47, SECTION 503).